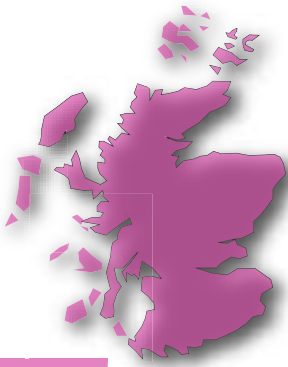


The Training Accord Group



LOTTERY FUNDED



SCVO

Quality, accredited training
for the Scottish Interface Network



Another opportunity to take part in the accredited,

FREE TRAINING

delivered through the SVA Training Accord Group

The aim of the Training Accord Group is to develop a bank of skilled trainers across the CVS and Volunteer Centre (Interface) networks.

These trainers will then be able to provide quality assured training to the wider voluntary sector in their area.

The course listed on the next page is aimed at any person working for CVSs or Volunteer Centres in Scotland. You may already deliver training - or perhaps you would like to build training design and delivery into your skills-bank.

Either way, this course is for you.

The course is free of charge and travelling expenses will be paid, including reasonable accommodation costs.

(A copy of our subsistence and hospitality policy can be made available.)

It is a prerequisite of participants being accepted onto the TAG PDDL course that they are willing to deliver TAG training to the Interface, if and when required.

Spaces are very limited so early booking is advised.

Please contact

Stacey Anderson, TAG Project Administrator

stacey.anderson@gcvs.org.uk

0141 332 2444

Please see course descriptor on next page

Our course:

Planning, Design and Delivery of Learning (PDDL)

This is an SVQ-accredited Higher National Unit that forms part of the Diploma in Training and Development and sits at SCQF level 7. The course will run over four days and participants will learn how to:

- **plan and prepare training sessions**
- **design and develop learning resources**
- **deliver training sessions using a variety of methods**
- **review training and development sessions.**

COURSE DATES

DAY 1	Wednesday 1st September 2010
DAY 2	Thursday 2nd September 2010
DAY 3	Wednesday 22nd September 2010
DAY 4	Thursday 23rd September 2010

all days 9.30am - 4.30pm

**Course will be held at:
Forthbank Performance Sports Centre
Springkerse, Stirling, FK7 7UJ**

Course details

Days 1 and 2 will enable you to develop the skills to plan, design and deliver learning.

Days 3 and 4 follow one month later. This is where participants deliver a one hour training session.

Each session will be formally observed for accreditation purposes by the course tutor. For this module participants will be required to prepare a one hour training session that they will deliver to fellow delegates. You are also required to deliver a training session in your place of work.

You will need to choose your session topic based upon the needs of the voluntary sector and this will need to be checked out by the tutor.

Full course details will be made available upon acceptance onto the course.

In order to complete the module participants will be required to compile a folder of evidence that demonstrates their competence in relation to planning, designing and delivering training.

Note that, as this course is being offered by the Training Accord Group, training courses developed as part of this programme may be added to the TAG bank of training.

Hurry: Spaces are very limited so early booking is advised.

What is the Training Accord Group?

The Training Accord Group (TAG) is a Supporting Voluntary Action (SVA) project, funded until 2012. Its two main purposes are:

- to work with and for the CVS and Volunteer Centre networks (now being referred to across Scotland as the Interface network) to provide low cost, accredited training.
- to train and support Interface staff to develop and deliver their own training

The background

The TAG project was successfully piloted by five Scottish CVSs in 2007, when they pooled their training resources to offer a training service for the wider CVS network. Councils for the Voluntary Sector who did not offer training to their own membership could contact TAG to request that a TAG trainer deliver a training course on their behalf to their members. The host CVS simply advertised the course, and a trainer was supplied by TAG at the actual cost plus travel expenses.